



Waste Management Division

For Office Use Only:

WMD Log #: _____

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NOTICE OF INTENT TO OPERATE FOR A SOLID WASTE MANAGEMENT FACILITY

pursuant to
RSA 149-M and New Hampshire Administrative Solid Waste Rules Env-Sw 1105.02

FILING INSTRUCTIONS

Read these instructions before completing the attached form. For additional assistance, or to obtain a disk version of the form, contact the NH Department of Environmental Services (DES), Permitting & Design Review Section (P&DRS) at (603) 271-2925 or the below noted mailing address or TDD Access: Relay NH 1-800-735-2964.

Note: All references on this form beginning with "Env-Sw" are citations from the *New Hampshire Solid Waste Rules*. To obtain a copy of the Rules, contact the DES Public Information & Permitting Office at (603) 271-2975 or above noted TDD Access. The Rules are also available on the internet at <http://www.des.nh.gov>.

Use the attached form to file a notice of intent to operate.

All requested information must be provided as indicated on the attached form. Do **NOT** skip any question, unless instructed to do so. Do **NOT** mark any question "not applicable." If you need more space than provided on the form to answer a particular question and are using a paper copy of the form, attach additional pages as necessary, mark each page clearly to show both the applicant name and the question being answered, and indicate on the form that the additional pages are attached.

Submit the **TWO** copies of the completed form, **EACH bearing ORIGINAL signatures**, to the following address:

**NH Department of Environmental Services (DES)
Waste Management Division (WMD)
Permitting & Design Review Section (P&DRS)
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095**

In addition, submit copies to the host municipality and district.

Your notice of intent to operate will be processed by DES in accordance with Env-Sw 1105.03. When approved, a copy will be returned to you bearing the DES receipt stamp. This will constitute approval to commence operations.

SECTION I. FACILITY IDENTIFICATION

(1)	Facility name:
(2)	Mailing address:
(3)	Location by street address and municipality:
(4)	Permit number:

SECTION II. PERMITTEE IDENTIFICATION

(1)	Permittee/applicant name:		
(2)	Mailing address:		
(3)	Telephone number:		
(4)	Identify the facility manager or other individual designated by the permittee/applicant as being the individual the Department should contact regarding operation of the facility:		
	(a) Name:	(b)	Title:
	(c) Mailing address:		
	(d) Telephone number:		

SECTION III. CERTIFIED OPERATORS

Provide the name, certificate number and telephone number of all certified operators. Use additional paper as necessary.

(1)	NAME	CERTIFICATE NUMBER	TELEPHONE NUMBER

SECTION IV. OPERATING SCHEDULE

(1)	Intended starting date of operations:
(2)	Facility operating hours:

SECTION V. OPERATING AND FINANCIAL ASSURANCE PLANS

(1)	For facilities with a standard permit, emergency permit or research and development permit, identify the approved operating plans and approved financial assurance plan, by attaching a copy of the approval or providing reference to the terms and conditions of the permit wherein the approval is granted:
(2)	For a permit-by-notification facility, the permittee shall maintain an operating plan pursuant to Env-Sw 1202(a)(2) and financial responsibility for closure pursuant to Env-Sw 1005.08(b).

SECTION VI. CONSTRUCTION CERTIFICATION

For facility construction subject to Env-Sw 1104.06, the project engineer must sign and stamp the following statement. For facility construction NOT subject to Env-Sw 1104.06, the permittee must sign the following statement. All copies of the notice filed with DES must bear the project engineer's or permittee's ORIGINAL signature. If the permittee is not an individual, an individual duly authorized by the permittee shall sign the notice.

To the best of my knowledge, the facility has been constructed in accordance with the permit, the Solid Waste Rules and the approved plans and specifications and is fit for operation in accordance therewith.

Project Engineer or Permittee Name (Print Clearly or Type)

Project Engineer or Permittee Signature

Date

SECTION VII. PERMITTEE/APPLICANT SIGNATURE REQUIREMENTS

The permittee/applicant must sign the following statement prior to submitting this notice. All copies of the notice filed with DES must bear the permittee's/applicant's ORIGINAL signature. If the permittee/applicant is not an individual, an individual duly authorized by the permittee/applicant shall sign the notice.

To the best of my knowledge and belief, the information and material submitted herewith is correct and complete. I understand that any approval granted by DES based on false and/or incomplete information shall be subject to revocation or suspension, and that administrative, civil or criminal penalties may also apply. I certify that this notice is submitted on a complete and accurate form, as provided by DES, without alteration of the text.

Permittee/Applicant Name (Print Clearly or Type)

Permittee/Applicant Signature

Date

SECTION VIII. PROPERTY OWNER SIGNATURE

If the permittee/applicant and property owner are not the same, the property owner must also sign this form as follows. All copies of the notice filed with DES must bear an ORIGINAL signature. If the property owner is not an individual, an individual duly authorized by the property owner shall sign the notice.

I hereby affirm that the permittee/applicant has the legal right to occupy and use the property on which the subject facility is or will be located for the purposes specified in this application.

I hereby affirm that I shall grant access to the property for closure and post-closure monitoring of the subject facility and site as required by RSA 149-M and the New Hampshire Solid Waste Rules, as amended.

Property Owner Name (Print Clearly or Type)

Property Owner Signature

Date